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Prepared under the guidance of the Joint Steering Committee for Revision of AACR, a panel consisting of prominent libraries worldwide, this comprehensive cataloging guide is now available in its Fourth Edition. Edited by Michael Gorman and Paul Winkler, the book was originally published as two separate versions in 1967: Anglo-American Cataloging Rules (North American text) and Anglo-American Cataloging Rules (British text). The revised edition includes new rules for non-print materials, materials for visually impaired individuals, and updates from 1982, '83, and '85. This publication is available in three formats: a sturdy five-ring binder (\$40.), cloth (\$29.50), or paper (\$22.50). Note that you do not need to be an ALA member to purchase this book, but you will need to create an online account/profile during checkout to proceed. This Web Account is for both Members and non-Members. Your ALA Member discount will be applied at the final step of the checkout process. If you are Tax-Exempt, please ensure that your account is currently set up as exempt before placing your order, as our new fulfillment center will need current documentation. Maxwell's Handbook for AACR2 is a must-have guide for catalogers and LIS students, offering practical and authoritative advice on applying the most current Anglo-American Cataloging Rules. This Fourth Edition has been completely revised to include the 2003 update to AACR2 and features illustrations of MARC records for various formats. The book also addresses integrating resources, the Program for Cooperative Cataloging (PCC), and cataloging needs for electronic books and digital reproductions. The guide covers a wide range of topics, including: * How and when to apply the rules * Updates in MARC21 coding * Organizing descriptive and bibliographic information * Uniform titles for unusual formats or materials * Selecting access points Extensive updates have resulted in new chapters on cartographic materials, electronic resources, and continuing resources. With over 490 figures showing actual MARC catalog records, this is the definitive AACR2 guide for catalogers, LIS students, and cataloging instructors. Abbreviations: vii Preface: ix Introduction: xiii 1. General Rules for Description: 1 2. Books, Pamphlets, and Printed Sheets: 104 3. Cartographic Materials: 120 4. Manuscripts (Including Manuscript Collections): 141 5. Music (AACR2 Chapters 5, 21.18-21.22, and 25.25-25.35): 151 6. Sound Recordings: 172 7. Motion Pictures and Videorecordings: 195 8. Graphic Materials: 207 9. Electronic Resources: ... 223 Ten Three-Dimensional Artefacts and Realia 246 Eleven Microforms 252 Twelve Continuing Resources 260 Thirteen Analysis 297 Fourteen Choice of Access Points Chapter Twenty-One 302 Fifteen Headings for Persons Chapter Twenty-Two 361 Sixteen Geographic Names Chapter Twenty-Three 415 Seventeen Headings for Corporate Bodies Chapter Twenty-Four 417 Eighteen Uniform Titles Chapter Twenty-Five 469 Index 499 View Full Product Page

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